

Director of Personnel

26 FEB 1957

Director of Training

Request for Service by SRR/ASA/CP

1. It is requested that the Statistical Reporting Branch, Records and Services Division, Office of Personnel, be authorized to provide the statistical information detailed below to the Assessment and Evaluation Staff of the Office of Training. In order to facilitate planning and research in support of A & E services to the Office of Personnel and other offices, it would be extremely helpful to know what happens to individuals withdrawn from processing or separated after employment.

2. The information desired is restricted to the employee group in GS levels 1 through 6 for whom security was initiated during the period of 1 January 1954 to 31 December 1954. More specifically, it is requested that where machine records are available the following information be obtained for males and females of this group:

a. Frequencies of cancellations for various reasons between the "put-in-process date" and LAS or on-the-job EOD date.

b. Frequencies of separations for various reasons between LAS EOD date and on-the-job placement.

c. Frequencies of separations for various reasons of persons terminated after being on the job for:

- (1) 6 months
- (2) 7 to 12 months
- (3) 13 to 18 months

d. Frequencies of the group defined above who, once on the job, transferred to professional positions.

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